



## Agriculture & NYS Horse Breeding Development Fund

### MINUTES

Agriculture and NYS Horse Breeding Development Fund  
Board of Trustees Meeting  
Department of Agriculture and Markets Building  
Colonie, New York  
December 17, 2015

Present: Trustee and Agriculture and Markets Commissioner Richard Ball; Trustees: Peter Arrigenna & Mike Kimelman; Acting Executive Director of the Agriculture and NYS Horse Breeding Development Fund Ron Ochrym; Agriculture & New York State Horse Breeding Development Executive Assistant Connie Richardson; NYS Gaming Commission Senior Accountant Brian Squadere; Agriculture and Markets Deputy Commissioner Jacqueline Czub; NYS Gaming Commission Assistant Counsel Mark Stuart; Harness Horse Breeders of New York State Executive Director Betty Holt.

**Agenda Item #1 – Establishment of Quorum:** A quorum was present and the meeting called to order at 11:08a.m.

**Agenda Item # 2 - Designate a Board Member as Presiding Officer:** A motion was made to designate Agriculture and Markets Commissioner Richard Ball, a Member, as Presiding Officer of the meeting. Motion made by Member Arrigenna, seconded by Member Kimelman. All in favor.

Upon being designated the Presiding Officer for the meeting, Commissioner Ball noted that other staff members attending the meeting included the following: Ron Ochrym – who serves as the Acting Executive Director of the Agriculture and New York State Horse Breeding Development Fund; Mark Stuart who serves as the Fund’s Counsel; Connie Richardson, Executive Assistant for the Fund and Brian Squadere who provides staff support to the Fund; Jackie Czub, Deputy Commissioner of Agriculture and Markets; and Betty Holt, Executive Director of the Harness Horse Breeders.

Commissioner Ball opened his remarks by noting that he would welcome any public comment. Ms. Alice Allen discussed the problem of drugs and race horses specifically citing EPO and the need for Out of Competition Testing. Comments were limited to 5 minutes. There were no other public comments.

Presiding Officer Ball then called up Item 3 for discussion.

**Agenda Item # 3 - Approval of Minutes of Last Meeting of November 16, 2015:** Minutes of the regular meeting of November 16, 2015 were presented for approval. A motion to accept the Minutes of November 16, 2015 was made by Member Arrigenna, seconded by Board Member Kimelman. All in favor.

**Agenda Item #4 – Executive Session:** A motion by Member Kimelman, seconded by Board Member Arrigenna, was made pursuant to New York Public Officers Law Section 105.1.f to convene into Executive Session to discuss a personnel matter. All in favor.

**Return from Executive Session:** Upon returning from the Executive Session, Presiding Officer Ball thanked everyone for their patience. He noted that they just concluded an Executive Session, which he indicated that the Members would return to later, where the Fund discussed personnel matters as provided under Public Officers Law Section 105.1.

Presiding Officer Ball then went back to the agenda. He noted that given the absence of the representative from the Harness Horse Breeders he would skip **Items 5 through 7**, which would be returned to later in the meeting, and take up **Item 8**.

**ITEM 8 – Consideration of 2016 Sire Stakes Schedule** – Member Arrigenna presented the 2016 Sire Stakes schedule. Presiding Officer Ball thanked Board Member Arrigenna for his hard work in putting the schedule together. Member Kimelman discussed the consolation races and reminded participants of the dates of the consolation races. A motion to approve the 2016 Sire Stakes Schedule was made by Member Kimelman and seconded by Member Arrigenna. All in favor.

**ITEM 9 – Consideration of 2016 Excelsior Schedule** – Member Arrigenna presented the schedule for the 2016 Excelsior series noting that it was very similar to last year’s except for the finals which would be at Saratoga and not split up between two tracks. Presiding Officer Ball thanked Member Arrigenna for his hard work on putting the race schedule together. A motion to approve the 2016 Excelsior Schedule was made by Member Kimelman and seconded by Member Arrigenna. All in favor.

Presiding Officer Ball noted that as for the County Fair Race schedule, that information was not received for consideration at the time of the meeting since the county fairs meet in January. After that time, the Board should receive a schedule from them that will need to be approved by the Board.

**ITEM 10 – Consideration of 2016 Sire Stakes Purses** – Board Member Arrigenna discussed the purses for the Sire Stakes program noting that purses would remain the same as last year. A motion to approve the 2016 Sire Stakes Purse schedule was made by Member Kimelman and seconded by Member Arrigenna. All in favor.

**ITEM 11 – Consideration of 2016 New York Sire Stakes Conditions:**

Presiding Officer Ball noted that the first item would be the Conditions for the New York Sire Stakes Program - #57 – which would be for foals of 2015. Member Kimelman discussed “out of competition testing” and his concern that such be placed in the conditions to allow for this important testing. Fund Counsel Mark Stuart discussed what was needed to effectuate the notice/clause in the conditions. Member Arrigenna also discussed the electronic registration process with the USTA which would now be accepted as proof of registration. Also, he noted that the program would now accept a “DX” so a horse would not have to requalify which was included in the Conditions. A motion to approve the 2016 Sire Stakes Conditions – New York Sire Stakes Program #57 – with amendments that would include a provision for out of competition testing, was offered by Member Kimelman and seconded by Member Arrigenna. All in favor.

The second conditions were for the New York Excelsior Series. Member Arrigenna noted that the DX provision was added along with the out of competition testing provision as previously discussed with Condition #57. A motion to approve the conditions for the Excelsior series was offered by Member Kimelman and seconded by Member Arrigenna. All in favor.

The third conditions were for the County Fair Races. Members Arrigenna and Kimelman discussed the conditions for the program and the inclusion of an out of competition testing provision as included in the two previous conditions. A motion to approve the conditions for the County Fair Races with amendments that would include a provision for out of competition testing was made by Member Kimelman and seconded by Member Arrigenna. All in favor.

**ITEM 12 – Consideration of County Fair Races – Addition of Saratoga County Fair Races –**

Presiding Officer Ball noted that the Fund received a letter from the Saratoga Harness Horsepersons Association requesting a County Fair race date for August 2016. Staff noted that under Section 335 of the Racing, Pari-Mutuel Wagering and Breeding Law, the Fund is authorized and directed in each year, in cooperation with each county agricultural society, qualified therefor under rules and regulations established by the Fund, to provide for the running of New York-bred harness horse racing events. As a result, Presiding Officer Ball noted that the Fund would need a letter from the Saratoga County Fair providing their support since these races would be conducted in cooperation with the county agricultural society. The fiscal impact would be \$26,000 but there is speculation that one or two other counties currently part of the series may not offer harness racing next year – so the fiscal impact may be minimal. If Saratoga County does offer such racing it will be conducted at the harness track. Subsequently, the Fund would only be obligated to fund the purse allotment and administration cost for a total of \$26,000. The Presiding Officer further noted that if the members were in agreement to add Saratoga County, he would like to have the motion be contingent upon a letter from the County Fair organization as a participant of the County Fair racing series. Member Kimelman noted that an effort must be made to attract people to the Fair Racing program. A motion to approve Saratoga County as part of the County Fair Race program was made by Member Arrigenna and seconded by Member Kimelman. All in favor.

**ITEM 13 – Consideration of Out of Competition Testing/New York Drug Testing and Research Program**

– The members, at the November Meeting, discussed “out of competition” testing for 2015 and 2016. The Members felt the need for additional drug testing for the Sire Stakes Program. Currently the Fund has a contract with the New York Drug Testing and Research Program to conduct testing for the non-pari-mutuel racing, specifically the County Fairs – which was noted as being the next item on the Agenda. Staff had discussed such a process with representatives of the New York Drug Testing and Research Program which it was noted could conduct specific testing on additional samples collected beyond what the Gaming Commission collects. Additionally, in October of last year the Fund Members discussed such testing and approved an allocation of \$100,000 which was included in the Fund’s 2015 Budget for research and “out of competition” testing. It was noted that a testing program was discussed and proposed by Dr. George Maylin – Director of the New York Drug Testing and Research Program at Morrisville State College. The members, also at their last meeting, included the possibility of an additional \$100,000 for 2016.

Dr. Maylin of the New York Drug Testing and Research Program provided a discussion to the Members on Out of Competition Testing. Presiding Officer Ball thanked Dr. Maylin for the thorough discussion on the concerns of drugs in harness racing.

Presiding Officer Ball noted that since the Fund approved a motion at the November meeting to provide \$100,000, from 2015, for this research and the availability of an additional \$100,000 in 2016, they now have to approve the contract between the Fund and the Drug Lab. He noted that the Fund had already passed a sole source resolution for such services at the July 2015 meeting and already part of the record so the Members just needed to approve the contract with the Lab.

It was noted that the Fund’s authority to provide such funding exists in Section 330.1 of the Racing Law which states: “the Fund shall have perpetual existence and shall exercise all powers, authorized by this chapter and reasonable necessary for accomplishing its purposes.” Section 334.4 further provides that the

“Fund shall have the power to prescribe rules and regulations to determine the eligibility of entries in New York-bred harness horse races and to effectuate the purposes and requirements set forth in this section.” As a result, Presiding Officer Ball stated his belief that there was sufficient statutory authority for the Fund to undertake this activity.

A motion to approve the contract with the New York State Drug Testing and Research Program for out of competition testing as was made by Member Arrigenna and seconded by Member Kimelman. All in favor

**ITEM 14 – Consideration of County Fair Races/New York Drug Testing and Research Program** – Presiding Officer Ball asked for the item to be removed adding that the item would be discussed at the next Fund Board meeting.

**ITEM 15 – Field Inspectors – Staff Authorization** – Presiding Officer Ball noted that at the Fund’s July meeting the Members discussed the need for field inspectors/investigators. He specifically noted that the Fund’s counterpart on the thoroughbred side, the New York State Thoroughbred Breeding and Development Fund, employs inspectors. He noted that at the Fund’s last meeting an individual was hired but that was for only Calendar Year 2015. He asked for discussion with the members to continue this program and allow staff to continue to hire per diem investigators as needed. Given that the investigators of the Gaming Commission are not readily available, he noted it would be prudent for the Fund to have its own investigators and avoid any conflicts that may be perceived or created by letting a third party handle this function. He noted that the positions would be on a per diem basis specifically focusing on out of competition testing and investigating and ensuring compliance with Fund conditions and rules when necessary. Staff indicated that there were sufficient funds to support this item. A motion was made to allow staff authorization of up to \$50,000 in calendar year 2016 to hire field investigators was made by Member Kimelman and seconded by Member Arrigenna. All in favor

**ITEM 16 – Grants** – The Fund discussed a number of grants received for consideration for Calendar year 2016. Presiding Officer Ball noted that he would first welcome a discussion of all the grant requests and then the Members could discuss how much funding should be allotted to each proposal accepted. Presiding Officer Ball noted that the Fund currently had \$131,800 in the 2016 Fund budget for grants. The Fund received 8 requests which include the following:

1. **Harness Racing Museum and Hall of Fame**
2. **Goshen Historic Track**
3. **New York State 4-H**
4. **Racing Under Saddle**
5. **New York State Association of Agricultural Fairs**
6. **Harness Horse Youth Foundation**
7. **Onondaga/Oswego Harness Horsemen’s Association**
8. **Sunshine Horses**

Presiding Officer Ball took the requests in the following order:

1. **Harness Racing Museum and Hall of Fame:** The first grant proposal was from the **Harness Racing Museum and Hall of Fame**. The Museum had submitted a request to the Fund for a \$50,000 grant for 2016. It was noted that the Fund has been active with the Museum in supporting efforts to continue the fine work that the Museum has come to be associated with. During 2015, the Fund provided a grant to the Museum of \$40,000 in October of 2014 for Calendar Year 2015. The Museum was now requesting \$50,000 for Calendar Year 2016 to continue those programs. Presiding Officer Ball noted that in early 2015, the Fund members had the opportunity to visit the Museum in Goshen. He added that it is apparent that the

Museum's Education Department plays a significant role in educating, entertaining and promoting harness racing, the Standardbred horse and agriculture in New York State during this time. Presiding Officer Ball also noted that under Section 332.1(i) of the Racing, Pari-Mutuel Wagering and Breeding Law, the Fund is authorized to distribute monies received by it "to support and promote research, educational programming, and the preservation of the history and traditions of harness and trotting horse racing through acquiring and maintaining collections of artifacts, memorabilia and documents related to such history." Presiding Officer Ball noted that the grant proposal met that standard. Janet Terhune, Executive Director of the Museum, provided some discussion as to how these funds, if approved by the Members, would be utilized.

2. **Goshen Historic Track:** The second grant proposal was from the **Goshen Historic Track**. Presiding Officer Ball noted that the Track, which Members also visited earlier this year, had requested that the Fund provide a \$50,000 grant for 2016. The Fund supported the Track's request earlier this year with a grant of \$40,000 for 2015. These funds were used to renovate and rehabilitate the Historic Judge's Stand and Bandstand. The Track was now requesting funding to partially cover the cost of rehabilitating their Grandstand which is an on-going project. He added that under Section 332.1(i) of the Racing, Pari-Mutuel Wagering and Breeding Law, the Fund is authorized to provide such funding in "maintaining a historic race track that is designated as a national registered historic landmark." He noted that the grant proposal met that standard.
3. **New York State 4-H Program:** The third grant proposal was from **New York State 4-H** which had submitted a grant request to the Fund in the amount of \$80,000. The funding would be dispersed over several 4-H program areas that essentially provide for youth development programs. Presiding Officer Ball noted that the Fund has supported 4-H over the past few years and the support received has become an essential component of the 4-H programs. He noted that these programs have a wide reach in both rural and urban areas and a long track record of extending resources effectively through the Cooperative Extension/4-H system. He further noted that under section 332.1(b) and section 332.3 of the Racing, Pari-Mutuel Wagering and Breeding Law the Fund is authorized to distribute monies received by it "to such 4-H societies, such amounts as the directors deem advisable, as are engaged or propose to engage in a program for the development of Standardbred horses." Presiding Officer Ball noted that the grant proposal met that standard. Andrew Turner - NYS 4-H State Leader, Dr. Eva Conant, Cornell University Equine Extension Specials in the Department of Animal Sciences, and Alycia Schick, NYS 4-H Events Coordinator with Cornell Cooperative Extension of Madison County provided a discussion of the grant request.
4. **Racing Under Saddle:** Presiding Officer Ball noted that last year the Fund provided a grant to the **Racing Under Saddle** for \$5,000. The organization was requesting \$8,000 for 2016. He added that the 2015 Fair Series included nine races at seven fairs across the State but next year they intend to add three or four more county fairs – the reason for the slight increase. He added that such funding would be allowed under Section 332 of the Racing, Pari-Mutuel Wagering and Breeding Law which provides funding at county agricultural society harness racing events. He noted that the grant proposal met that standard adding that Racing Under Saddle is another way to promote and enhance New York's already stellar Standardbred breeding and racing programs.
5. **New York State Association of Agricultural Fairs:** The fifth grant request was from the **New York State Association of Agricultural Fairs**. They had requested a grant of \$5,200 to print and distribute a fair list brochure which they have been providing for the past several

years. Presiding Officer Ball noted that the Fund has since 2013 provided assistance to the Association in producing this brochure. Section 332 of the Racing, Pari-Mutuel Wagering and Breeding law provides funding, as shall be determined by the fund, for "county and town agricultural society harness racing events." Presiding Officer Ball noted that the grant proposal met that standard.

6. **Harness Horse Youth Foundation:** The sixth grant request was from the **Harness Horse Youth Foundation (HHYF)** which submitted a grant request in the amount of \$7,500. The Harness Horse Youth Foundation requested these funds to assist with their New York activities to introduce and educate young people and their families about Standardbreds. Presiding Officer Ball noted that HHYF continues to increase awareness of harness racing. Last year, the Harness Horse Youth Foundation received \$6,748 and conducted a program similar to that proposed in 2016. Presiding Officer Ball noted that the grant request qualified for consideration under Section 332 of the Racing, Pari-Mutuel Wagering and Breeding law which provides funding, as shall be determined by the Fund, but not in excess of one and one-half percent thereof, in an account designated "to support and promote research, educational programming." He noted that the grant proposal met that standard.

Presiding Officer Ball also noted that there were two other grant requests that could not be considered. He noted the following with respect to the two that did not meet the Fund's statutory requirements and/or concerns to be considered.

7. **Onondaga/Oswego Harness Horsemen's Association:** The grant proposal was from the **Onondaga/Oswego Harness Horsemen's Association** requesting \$300,000 in funding for the construction of a ½ mile wide jog track and the purchase of the necessary equipment to maintain it. Presiding Officer Ball noted that the grant request was quite significant at \$300,000 especially since the Fund's grant budget was \$131,800. He also noted that the plans for the State Fair are on-going and a possible alternate fair grounds parcel may or may not be available. Their proposal also noted the possibility of a track being built in the Hastings-Brewerton area. Given the Fund's limited resources and the proposal's lack of specificity of a definitive site further creates issues for consideration. Given these concerns Presiding Officer Ball suggested that the Members wait until more information was available in regards to what was happening at the State Fair and a more detailed accounting on how these funds would be specifically utilized.
8. **Sunshine Horses – Aftercare:** The final request was from **Sunshine Horses**. Sunshine Horses is a not for profit entity devoted to providing alternatives to NY-bred Standardbreds after their racing careers are over. Presiding Officer Ball noted that while the proposal was certainly worthy of funding, he noted that the Fund did not have the statutory authority to provide funding for aftercare programs. He noted that the Fund's authority to fund grants is clearly delineated in Article 3 of the Racing Law. He added that there are other programs in New York that are committed to this endeavor and encouraged them to seek support there.

After discussing all proposals, Presiding Officer Ball asked the members which grants to approve and at what funding levels. He noted that there was a total of \$136,000 for grants for calendar year 2016. The members agreed on the following levels of support:

**Harness Racing Museum and Hall of Fame – \$40,000**  
**New York State 4-H – \$40,000**  
**Racing Under Saddle – \$5,000**  
**New York State Association of Agricultural Fairs – \$5,200**

### **Harness Horse Youth Foundation – \$7,500**

A motion was made by Member Arrigenna and seconded by Member Kimelman to provide the funding noted above. All in favor.

Member Arrigenna proposed a second motion to approve the following given Member Kimelman noted he would abstain given his position on the applicant's Board of Director. Member Arrigenna made a motion, seconded by Presiding Officer Ball, to support the funding at the following level:

### **Goshen Historic Track – \$40,000**

Presiding Officer Ball and Member Arrigenna voted in favor of the Motion, Member Kimelman abstained.

**ITEM 17 - Consideration of Fund Policies** – Presiding Officer Ball discussed the Fund's policies and the need that each year the Fund Board re-affirms the policies of the Fund. Twenty-two policies were considered and noted below. Presiding Officer Ball noted all 22 items for the record.

1. Violence in the Workplace
2. Sexual Harassment Policy
3. Affirmative Action Policy
4. Cancellation of Undeposited/Uncashed Checks
5. Project Sunlight
6. Minority and Women Owned Business Enterprises
7. Lobbying Policy
8. Hiring Policy
9. Equipment Control Policy
10. Communications and Computers Policy
11. Credit Card Policy
12. Cash Receipts Policy
13. Collections Procedures/Policy
14. Procurement Guidelines
15. Whistle Blowing Policy
16. Records Retention Policy
17. Investment Policy
18. Disposal of Property Policy
19. Grants Policy
20. Internal Control Policy
21. Time and Attendance Policy
22. Travel Policy

Member Kimelman made the motion to approve all 22 policies for 2016 and Member Arrigenna seconded the motion. All in favor.

**ITEM 18 – Annual Agriculture and NYS Horse Breeding Development Fund 2016 Financial Audit – Status** – Presiding Officer Ball noted that RFPs were sent out to conduct the audit work and requested an update from staff. Staff provided a discussion of the audit work and firms that had responded to the RFPs. A motion was made by Member Arrigenna, seconded by Member Kimelman, to hire Valles Vendiola to provide the financial audit for the Fund. All in favor.

**ITEM 19 – Zweig Report** – Presiding Officer Ball noted that the Fund provides 2% of its revenue to the Zweig Committee. Staff provided a report on the Zweig Committee’s recently held annual meeting.

**ITEM 20: – New/Old Business** – Presiding Officer Ball provided an update on the hiring of investigators by the Fund. He noted that at the last meeting Fund Members discussed the need for field inspectors/investigators. He specifically noted that the Fund’s counterpart on the thoroughbred side, the New York State Thoroughbred Breeding and Development Fund, employs inspectors. As reported at that meeting Joel Leveson was selected. Mr. Leveson was selected on a per diem basis specifically focusing on out of competition testing including the county fair races where he has already spent a lot of time. He will provide a final report by the end of the year on his work and, as agreed when approved, such work shall not exceed \$20,000.

**Executive Session:** Presiding officer Ball called for the members to reconvene into Executive Session to discuss a personnel matter. He indicated that Gaming Commission Counsel Ed Burns should remain in the room for the session. The matter was limited to personnel matters as provided under New York Public Officers Law Section 105.1.f .

**Return from Executive Session:** Upon returning from the Executive Session, Presiding Officer Ball thanked everyone again for their patience. He noted that they just concluded an Executive Session where the Fund discussed personnel matters as provided under Public Officers Law Section 105.1 and then returned to the agenda.

Presiding Officer Ball noted that the Members would now be taking up Items 5 through 7 that were previously skipped.

**ITEM 5 - Shared Services Agreement:** Presiding Officer Ball provided an update on the Shared Services Agreement with the Gaming Commission.

**ITEM 6: Harness Horse Breeders 2016 Contract** – Presiding Officer Ball noted that the contract between the Fund and the Harness Horse Breeders was on the agenda. In discussing the Item, Presiding Officer Ball noted that the Fund was created in order that it may promote the breeding of horses and the conduct of equine research in this state on its own responsibility and under its own business management. The policy, good faith and interest of the state are concerned with the management and development of the Fund and are committed to the promotion of horse breeding and equine research in this state. In carrying out this statutory mandate, the Board of Trustees of the Fund has historically recognized, and continues to recognize that Harness Horse Breeders of New York State, Inc. (“HHB”) as a sole source vendor with respect to the effective and efficient promotion of the Standardbred breeding industry as contemplated by the Racing Law. In this regard, the Fund’s Board of Trustees recognized that: (1) the mission of the HHB is substantially aligned with the mission of the Fund, and (2) HHB is the statewide Standardbred breeders association representing the majority of the breeders of registered Standardbreds throughout New York State. For these reasons HHB is uniquely positioned to carry out, on a cost-effective basis, the measurable objectives of the Fund by advancing and promoting the Standardbred racing industry, and agricultural pursuits generally, throughout the State of New York.

Betty Holt, Executive Director of the Harness Horse Breeders, discussed her organization responsibilities under the contract. Presiding Officer Ball noted that staff was recommending a 6 month contract, as the Fund continues to seek an Executive Director, at last year’s rate of \$158,300. During those discussions, staff had removed some responsibilities in regards to inspections but has suggested utilizing those savings for the HHB to provide additional promotion and advertising.

Presiding Officer Ball noted that the resolution was included in the Member's packet. He asked that a motion be made recognizing the Harness Horse Breeders as a single source vendor with respect to the effective and cost-efficient promotion of the Standardbred breeding industry as contemplated by the Racing Law and that competitive bidding with respect to this matter would be wasteful and non-productive. The resolution further provided that the Fund be authorized to enter into a promotional services, educational and consulting contract with HHB consistent with the measurable objectives of the Fund in an amount to be determined by the Board of Directors. Finally, that any such contract with HHB shall provide that: (1) the Fund shall monitor closely HHB's performance to ensure that the measurable objectives of the Fund as stated herein are being delivered in a timely and cost-efficient manner, (2) the Fund shall require, on an annual basis, an accounting from HHB to ensure it compliance with the requirements of the contract, and (3) the Fund may terminate the contract, with or without cause, upon thirty (30) days written notice, except that if such termination is for cause, the Fund may terminate the contract immediately. He ended by noting that the contract, once signed, will be sent to the Attorney General's Office and Comptroller's Office for their signoff.

Discussion included the status of the Stallion Directory and the Fund's Annual Report. Additional questions pertaining to the report and directory and how the reports were finalized and whether information is correct in the report. Ms. Holt noted that there is review by the Fund staff and the HHB in making sure that information is as accurate as possible. Member Arrigenna then asked about replays which should be archived. Presiding Officer Ball asked if there was anyway if the Fund could maintain an archive of these replays. Ms. Holt noted that they were not deleted but technology changes have created a problem with reviewing them. The Fund still has them and now determining how these older replays can be available.

Member Kimelman made a motion to consider the HHB as a sole source second by Presiding Officer Ball - All in Favor except - Member Arrigenna who Abstained. A motion was then made to approve the contract. Presiding Officer Ball asked for one amendment and had Fund Counsel Stuart explain the amendment which would require an equal employment opportunity clause. The motion was made to accept the contract for 6 months commencing on January 1, 2016 at \$158,300 by Member Kimelman and seconded by Presiding Officer Ball with the amendment added. All in Favor except Member Arrigenna who Abstained.

**ITEM 7 – Fund Advertising and Promotions** – This item was previously discussed during the contract discussion for the HHB and no further discussion was necessary.

**ITEM 21: Adjourn** – Presiding Officer thanked everyone for attending the meeting. He then asked for a motion to adjourn. The Motion was made by Member Arrigenna and seconded by Member Kimelman. All in Favor. Meeting concluded at 2:20pm.